



**MCKENDREE**  
UNIVERSITY

RUSSELE AND FERN M. HETTENHAUSEN CENTER FOR THE ARTS

### The Hett Rental Fee Schedule

**Public Performance at the Hett, base rate:** **\$1,100 per day**

**Fee includes:**

- The following Hett representative's onsite at all times to assist with renter's needs: Three (3) technicians and one (1) house manager.
- Use of dressing rooms, green room, lobby, energy fees, parking security and use of all theatrical equipment.
- 10 hour limit
- Additional hour after 10 hour limit. **\$150.00 per hr**

**Not included:**

- Please note that rental does not include reserved parking. Event parking is subject to campus enforcement.
- Box office services are not currently available.

**Extras**

**Rehearsal Day (10hr. limit, no performance):** **\$600.00 per day**

Additional hour after 10 hour limit **\$150.00 per day**

**Additional Rooms (pending availability)**

Chorus Room	\$150.00
Band Room	\$200.00
Common Room	\$100.00

**Piano** **\$100.00**

**Dance Floor** **\$150.00**

**Additional Technician** **\$30 / hr**

**Additional Requirements**

1. Renter to provide two million dollar liability insurance certificate naming McKendree as additionally insured. If renter is not able to provide insurance, they must purchase Special Event Coverage through McKendree.
2. Renter to provide a \$500 security deposit.
3. The Hett is catered exclusively by McKendree University. Menus and prices available upon request.

**For more information contact:**

**Liz Crabtree**

**618.537.6097 ~ eacrabtree@mckendree.edu**