McKendree Presents
Information Packet
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General Information

Physical Address:  
400 North Alton Street  
Lebanon, IL 62254

Mailing Address:  
The Hettenhausen Center for the Arts  
c/o McKendree University  
701 College Road  
Lebanon, IL 62254

Front of House Services

Director  
Michelle Magnussen  
mlmagnussen@mckendree.edu  
TEL: 618-537-6097

Theater Box Office  
TEL: 618-537-6863

Assistant Director  
Julia Hunt  
inhunt@mckendree.edu  
TEL: 618-537-6557

Technical Services

Technical Director  
Douglas Magnussen  
dsmagnussen@mckendree.edu  
TEL: 618-537-6551

McKendree Presents Information Packet  
Updated August 1, 2023
Area Hotel
Drury Inn
1118 Central Park Drive
O’Fallon, IL 62269
TEL: 618-624-2211
FAX: 618-624-1229

Please note that if room fees are being covered by the Hett per your contract, you will still be required to present a credit card for incidentals.

Time Zone
Central Standard Time

Handicapped Access
Facilities are handicap accessible. There is a wheelchair seating area, transfer seats with hinged arms, an elevator, and hearing assistance devices. See seating chart on page 11 for accessible seating locations.

Hearing Assist System
Listen LT-800B-082, 6 Receivers

Parking
Trucks, buses, and trailers can be parked in the loading dock. Access the loading dock by backing all the way through Parking Lot B (see campus map, page 12) and continue around the side of the building.

We have a portable ramp to aid in unloading trucks in the dock. Shore Power is available for use and is located in the loading dock. Other vehicles, such as cars will most likely park in Parking Lot B. However, other arrangements can be made for all parking situations.
Emergency Contacts
McKendree University Public Safety
TEL: 618-537-6911

Police/Fire/Ambulance
TEL: 911

St. Elizabeth’s Urgent Care
1512 North Green Mount Road
O’Fallon, IL 62269
TEL: 618-624-3750

Lebanon Chiropractic Clinic
110 West St. Louis Street
Lebanon, IL 62254
TEL: 618-537-4407

Dental Clinic
229 West St. Louis Street, Suite #1
Lebanon, IL 62254
TEL: 618-537-2017

Laundry
Laundry facilities are located nearby but not within the building

Ice
Available nearby, not onsite

Dressing Rooms/Green Room
We have 2 dressing rooms. Each dressing room has a private ¾ bathroom, rolling wardrobe racks (4 total), and steamers (2 total). We also have a green room. Please see the Hett Floorplan on page 10 for these locations.

Crew
Student workers with professional technical directors

Projection
Epson 12,000 lumen laser light source projector
Fixed position front of house (above lighting booth)
Remote zoom/refocus
Project on white movie screen (24’ H x 20’ W, located on lineset 6)
or white RP cyclorama (28’6” H x 63’ W, located on lineset 26)
**Dining/Catering**

*On-campus Dining*

Refer to the campus map located on page 12

**Ames Dining Hall**

#16 on campus map

**Hours**

<table>
<thead>
<tr>
<th>Days</th>
<th>Breakfast</th>
<th>Brunch</th>
<th>Lunch</th>
<th>Dinner</th>
<th>Dinner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Friday</td>
<td>7:00 AM – 10:00 AM</td>
<td>11:00 AM – 1:00 PM</td>
<td>11:00 AM – 1:30 PM</td>
<td>4:30 PM – 7:00 PM</td>
<td>5:00 PM – 6:30 PM</td>
</tr>
</tbody>
</table>

**1828 Café**

#9 on campus map, located on the upper floor of Pearson’s Hall

**Hours**

<table>
<thead>
<tr>
<th>Days</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday - Thursday</td>
<td>7:30 AM – 10:00 PM</td>
</tr>
<tr>
<td>Friday</td>
<td>7:30 AM – 5:00 PM</td>
</tr>
<tr>
<td>Saturday &amp; Sunday</td>
<td>Closed</td>
</tr>
</tbody>
</table>

*On-campus dining is only offered during the school year

**Off-campus Dining**

**The Gasthaus**

115 West St. Louis Street
Lebanon, IL 62254
TEL: 618-808-0088
Bar & Grill

**McDonald’s**

713 South Madison Street
Lebanon, IL 62254
TEL: 618-537-9806
Fast Food

**Beijing Restaurant**

321 South Madison Street
Lebanon, IL 62254
TEL: 618-537-9996
Chinese Takeout

**The Lanternt BLE**

222 West St. Louis Street
Lebanon, IL 62254
TEL: 618-808-0004
Breakfast/Lunch

**Mexico Tipico**

501 South Madison Street
Lebanon, IL 62254
TEL: 618-808-5020
Mexican Food

**Dairy Queen**

412 South Madison Street
Lebanon, IL 62254
TEL: 618-537-2032
Fast Food

If the Hett is providing meal(s) per your contract, McKendree Presents events are catered exclusively by Sodexo Food Services at McKendree University. If not already included in your rider, forward menu requests or any special dietary needs to **Michelle Magnussen** (mlmagnussen@mckendree.edu) no later than one month prior to the event.

McKendree Presents Information Packet  Updated August 1, 2023
Lighting

Control Console
ETC ION Console 1024, two 2x20 sub-master wings, one ETC Net3 Dual Network Node (located on 2nd catwalk) with DMX splitters to distribute to catwalks, electrics, and onstage

Dimming System
Strand C21 (232 dimmers)

Additional Power
400 amp stage lighting service
See image on page 13
The Hett does not own CAM lock tails for hookups
**Lighting Inventory**

**Ellipsoidal Fixtures**
- 62 x Strand SL Bodies (575W)
- 20 x Strand 19° lens tube
- 21 x Strand 26° lens tube
- 25 x Strand 36° lens tube
- 7 x ETC Source Four Jr. 36°
- 33 x ETC Source Four Bodies (575W)
- 7 x ETC Source Four 19° lens tube
- 6 x ETC Source Four 26° lens tube
- 26 x ETC Source Four 36° lens tube
- 3 x ETC Source Four 50° lens tube

**Pars**
- 16 x Martin Rush Par 2 Zoom
- 20 x ETC Source Four Par (with lens kits)
- 30 x Altman Star Par (with lens kits)
  - 12 x Baby Color Q70
  - 14 x Par 64 WFL

**Cyc Lights**
- 6 x Altman 2 cell sky cyc lights
- 8 x 10 foot lighting booms and bases
- 2 x Lycian 1266 follow spots
  Located in the center of the 3rd catwalk

*Updated August 1, 2023*
Audio

Power
110 volt wall outlets

Inputs/Outputs
24 microphone inputs onstage (1-4 DSR, 5-8 DSL, 9-16 USR, 17-24 USL)
House 16 channel 100 ft. snake in addition to onstage inputs allows use of all 32 console inputs.
4 onstage monitor outputs (1-3 available DSR & DSL, 1-4 available at USR & USL)

Control Location
Rear of house on HR (mix positions in open booth)

Paging System
Shure Paging System
Areas covered – dressing rooms, scene shop, light booth, green room.

Production Communications
Telex Wireless Communication System
2 channel, 8 headsets

Telex Wired Headsets
2 channels, 8 headsets
Commonly used input locations:
DSL, DSR (SM panel), audio booth, light booth, 1st and 2nd catwalks, follow spot booth
Other positions available

Audio Equipment Inventory
Mixing Console
Yamaha LS9-32
32 inputs (24 stage inputs), 16 Omni Outputs (4 amped stage sends/mixes)

Fixed Speakers
4 x L’Acoustics Arcs Wide
Right and left speaker clusters, 2 per cluster

1 x JBL ASB6128
Subwoofer; flown over center of apron

2 x L’Acoustics SB18m
Subwoofer; 1 each mounted above right and left speaker clusters
(http://www.l-acoustics.com/products-sb18m-subwoofer-118.html)

5 x L’Acoustics 5xt
Front fills; mounted in front face of apron
(http://www.l-acoustics.com/products-5xt-120.html)
Audio Equipment Inventory Continued

Portable Speakers
5 x Yamaha SM12V Wedges       2 x Yamaha S-12 Me
2 x Yamaha CM15V               2 x Yamaha CW118V

2 x JBL AM6215/95 wedges
(https://www.jblpro.com/ProductAttachments/AM6215_95.pdf)

Instrument Amplifier
Ampeg Bass Amp
PF 800 Head
PF-410HLF
PF-115LF
(pictures available upon request)

Microphone Inventory
Shure
11 x SM58                        2 x SM57
3 x Beta 58                      4 x Beta 87
6 x Beta 98H                     1 x PG-81
4 x ULX Lapel Mic*              4 x Wireless SM58 ULXP*
*can only use up to 4 wireless mics at one time

Heil
(http://www.heilsound.com/pro/)
3 x PR-35                        4 x PR-30B
1 x PR-40                       2 x PR-22
2 x PR-20 UT                   1 x PR-31BW

Drum Mic Kit
Includes: 3 x PR-28, 2 x PR-22, 2 x PR-30B, 1 x PR-48

Audio-Technica
6 x AT 871R Floor Boundary Mic

Crown
3 x PCC-160, 1 PZM-Audio Force

AKG
2 x C-1000-S

Playback
MacBook laptop (audio out, HDMI out)
Single CD playback (Tascam CD A500)
Carpentry

Seating Capacity
479

Measurements
1st Catwalk – 9’4” from plaster, 28’6” from deck (approx. 29’ throw to plaster)
2nd Catwalk – 26’8” from plaster, 31’6” from deck (approx. 41’ throw to plaster)
3rd Catwalk – 60’4” from plaster, 31’6” from deck (approx. 68’ throw to plaster)
Proscenium opening = 46’0” wide x 23’0” high x 3’ deep
Apron @ widest point = 16’ edge to plaster, 14’8” edge of pit cover to plaster
Apron @ narrowest point = 10’5” edge to plaster, 9’ floor edge to plaster

Wing Space
SR-12’ from proscenium to tab curtains, 18’ proscenium to locking rail;
SL-16’ from proscenium to tab curtains, 20’6” proscenium to wall.

Playing space between masking legs
19’5” left and right of center
38’10” total

Fly System
Single purchase counterweight (26 sets)
Batten width = 63’

Trim Heights
All electrics are trimmed to 23’
Grand Border (TEASER): trim 19’8”
Border #2: trim 20’4”
Border #3: trim 20’4”
Border #4: trim 19’

Updated August 1, 2023
Miscellaneous Equipment

Piano
Yamaha C6 Grand Piano

Haze/Fog Machines
1 x Amhaze Whisper Water-based Hazer
1 x Antari ICE 1000W Water-based Low Lying Fog Machine
4 x Antari Z1520 DMX LED Burst Fog Machine
2 x Martin Magnum 650 Fog Machine

Music Shell
Stage Right Alla Breve Music Shell
10 pieces

Platforms
20 platforms total
Leg heights: 8 @ 8”, 4 @ 16”, 4 @ 24”, 4 @ 32”

Marley Dance Floor
Black or grey
6 pieces total
5 pieces @ 50’ L x 6’6½” W (approximate combined width = 32’8½”, fits upstage of proscenium arch)
1 piece @ approximate 46’ L x 6’6½” W (fits between proscenium arch)
Approximate total combined width = 39’3”
## Lineset Schedule

<table>
<thead>
<tr>
<th>Line Set #</th>
<th>Description</th>
<th>From Plaster</th>
<th>Dimensions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Grand Drape</td>
<td>8&quot;</td>
<td>27'6&quot; H X 57' W 25oz. Ink Blue Velour 50%</td>
</tr>
<tr>
<td>2</td>
<td>Grand Border</td>
<td>1'6&quot;</td>
<td>10' H X 63' W 25oz Ink Blue Velour 50%</td>
</tr>
<tr>
<td>3</td>
<td>Electric #1</td>
<td>3'</td>
<td>63' wide double pipe, raceway stage pin</td>
</tr>
<tr>
<td>4</td>
<td>Sign/GP</td>
<td>4'11&quot;</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Legs #1</td>
<td>5'6&quot;</td>
<td>28'6&quot; H X 12&quot; Wide 25oz black velour flat</td>
</tr>
<tr>
<td>6</td>
<td>Movie Screen</td>
<td>6'10&quot;</td>
<td>24' H X 20' W White</td>
</tr>
<tr>
<td>7</td>
<td>Border #2</td>
<td>9'7&quot;</td>
<td>10' H X 63' W 25oz black velour flat</td>
</tr>
<tr>
<td>8</td>
<td>Electric #2</td>
<td>10'10&quot;</td>
<td>3 x 6 circuit drop boxes</td>
</tr>
<tr>
<td>9</td>
<td>GP</td>
<td>12'3&quot;</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>GP</td>
<td>13'</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Legs #2</td>
<td>14'2&quot;</td>
<td>28'6&quot; H X 12&quot; Wide 25oz black velour flat</td>
</tr>
<tr>
<td>12</td>
<td>Border #3</td>
<td>16'6&quot;</td>
<td>10' H X 63' W 25oz. black velour flat</td>
</tr>
<tr>
<td>13</td>
<td>Electric #3</td>
<td>18'1&quot;</td>
<td>3 x 6 circuit drop boxes</td>
</tr>
<tr>
<td>14</td>
<td>GP</td>
<td>19'7&quot;</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>GP</td>
<td>20'10&quot;</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Traveler</td>
<td>21'7&quot;</td>
<td>26' H X 63' W 25oz black velour 50%</td>
</tr>
<tr>
<td>17</td>
<td>Border #4</td>
<td>22'10&quot;</td>
<td>10' H X 63' W 25oz black velour flat</td>
</tr>
<tr>
<td>18</td>
<td>Electric #4</td>
<td>25'6&quot;</td>
<td>4 x Drop boxes = 18 circuits</td>
</tr>
<tr>
<td>19</td>
<td>GP</td>
<td>26'11&quot;</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>GP</td>
<td>28'3&quot;</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Border #5</td>
<td>29'7&quot;</td>
<td>10' H X 63' W 25oz black velour flat</td>
</tr>
<tr>
<td>22</td>
<td>Legs #4</td>
<td>30'4&quot;</td>
<td>28'6&quot;H x 12' W 25oz black velour flat</td>
</tr>
<tr>
<td>23</td>
<td>Black Scrim</td>
<td>31'9&quot;</td>
<td>29'H X 63' W black sharkstooth scrim</td>
</tr>
<tr>
<td>24</td>
<td>Cyc Lights/Electric #5</td>
<td>33'6&quot;</td>
<td>6 x Altman 2 cell sky cycs</td>
</tr>
<tr>
<td>25</td>
<td>Blackout Curtain</td>
<td>35'6&quot;</td>
<td>28'6&quot;H X 48' W 25oz black velour flat</td>
</tr>
<tr>
<td>26</td>
<td>Cyclorama</td>
<td>36'6&quot;</td>
<td>28'6&quot;H X 63' W White RP cyclorama</td>
</tr>
</tbody>
</table>
Hett Floorplan
Hett Seating Chart
Equipment Photos

Lighting Company Switch