

# McKendree RSO/Campus Office Pre-Parade Decorating Party/Golf Cart Parade Entry Rules

1. The golf carts provided to groups are being rented from a local business and must be returned in pristine condition. A \$10 non-refundable fee is required at the CAB Office in the Lair for McKendree Registered Student Organization Groups to use a golf cart in the parade. Non-RSO McKendree Groups are \$30. A \$50 fee will be assessed to any group that reserves a cart and does not show for the parade; returns the cart with damages; cart is not cleaned properly, or cart is not returned to grass between the Library and Lair immediately following the parade on Saturday, October 23. **All applications & fees must be submitted by Friday, October 15 at 12:00pm.**
2. If cancellation is necessary, please do so by no later than **12:00pm on Tuesday, October 19, 2021.**
3. Participants are **not** allowed to take the golf cart home to decorate. Staff will direct participants to the appropriate decorating areas. Decorations **may not** include the usage of paint or any adhesive that will leave permanent damage to the cart.
4. Decorations **must not** interfere with the proper mechanical functioning of the golf cart. For example, decorations that would excessively weigh down the golf cart or impair tire or steering wheel movements are prohibited.
5. All groups will have ONLY 3 hours (\*ONLY\* from 5-8 p.m. during the decorating party) to decorate their golf cart. All golf carts, props, and cars should be completely decorated by no later than **8pm on Friday, Oct. 22** in the designated area on campus either at the Library or Bookstore Parking Lot areas. Final details and touch-ups can be made starting at 8am on Saturday until 10:00am when the parade lineup begins. Participants that have not checked into the parade staging area by **10:30am on October 23 will forfeit their entry into the parade.**
6. All participants must be in their designated area by **10:30am** to allow the parade to start promptly at **11:00am.**
7. All parade participants must maintain the selected pace to prevent any accidents from occurring. Please avoid passing other carts, straying from the designated path, and driving into on---coming traffic.
8. Participants walking along side your golf cart will be permitted to hand items or toss items to the crowd during the parade. However, throwing items of any kind (i.e. candy, shirts, etc.) from the golf cart is prohibited.
9. All drivers of golf carts must possess a valid driver's license. Drivers will be required to present their driver's license during the check-in process. **(The driver's license will be retained throughout the duration of the parade and returned upon check-out. If you need a driver for your organization please indicate this on the application.)**
10. There will be **NO SUBSTANCE USE** in the parade. Golf carts will be checked before the start of the parade. Any member under the influence of alcohol/drugs will be barred from the parade and will be subject to disciplinary action as allowed by the Student Code of Conduct. Violators may also be referred to the appropriate federal, state, or local authorities.
11. Please pay close attention to the spacing between the groups preceding you, in order to prevent "gaps" in the parade. Parade staff will be along the route to help ensure the continuity of the parade.

## Construction:

1. Any type of material may be used during construction (remember that a variety of weather conditions are possible during the parade). All entries must be constructed so spectators on both sides of the street can view them. This includes decorations and trim.
2. *NOTE: Duct tape cannot be used to tape anything to the golf carts. No painting the actual golf cart. Items can be pre-painted and attached to the cart. Standard two-seat golf cart dimensions are: length = 94.5" / width = 47" / height = 45.7" / height with canopy/suntop = 68.5".*
3. A spirit banner must accompany the golf cart design, displaying the group name and theme. This spirit banner will be carried in front of your golf cart design. Text must be clearly visible to the judges and other viewers. The spirit banner can be created and designed outside of the decorating party hours.
4. Maximum size for spirit banners is 15' x 13'; Minimum size is 3' x 8'.
5. Spirit banners must be made by members of their respective organizations. Any professional work or help will automatically disqualify the sign from the competition.
6. All entries must display their parade number on the **front right** side of the entry (think passenger seat of a car). If this number is not visible, the float will not be judged or considered for prizes.
7. Please use reasonable judgment when considering how many people will be riding on the golf cart. A driver is required, but space will be limited, and entries should plan on having the majority of their group walking alongside the golf cart and spirit banner.
8. Golf carts must participate in the parade in order to be eligible for points. They must finish the entire parade route.
9. Final judging will take place during the parade. In the event of bad weather, final judging will take place during the Parade line-up. **Judges decisions are final**