

Steps to Study Abroad

1. Meet with Study Abroad Coordinator to choose program and location

Complete part one of McKendree application-

- *Application

- *500 word essay

- *2 faculty references

Complete part two of the McKendree application-

- *Financial Agreement

- *Medical Form

- *Release of Information form

- *Conditions of Participation form

2. Apply to IFSA Butler or ISA study abroad program

3. Begin searching for scholarships

4. Meet with faculty regarding prestigious fellowships & scholarships

5. Meet with Study Abroad Coordinator to choose classes

6. Complete McK registration forms parts a & b

7. Contact Director of Housing/Res Life if a Lebanon campus student

8. When McK registration forms a & b are received student will be enrolled in STA-800 as a placeholder for the semester

10. Attend a pre departure meeting held by study abroad coordinator and global ambassadors to prepare for travel.

When study abroad transcript is received, Records Office will add actual study abroad courses to the student's record. And notify student that program evaluation and transcript have been updated.