



McKendree University

Authorized Use Agreement

Access to, and the use of, McKendree University computer systems and resources is a privilege granted at the discretion of the University. By signing this agreement, I agree to protect the integrity, security, quality and confidentiality of all materials, intellectual property and systems. University systems are available for legitimate use in the normal course of education and business activities of the University. The determination of "legitimate use" is at the sole discretion of McKendree University. Any infraction is subject to appropriate disciplinary action.

I will take appropriate steps to safeguard access codes and passwords, to protect against unauthorized use and notify Information Technology of suspected unauthorized use. I will not make unauthorized use of the accounts and to not knowingly grant use of the accounts for unauthorized purposes. I will also respect the rights of all other users of the system and not knowingly use technology resources in any way which is disruptive or damaging to the system or any other user.

The University permits incidental or occasional use of computers and systems for personal matters, but the systems are provided with the sole intent of being used for University business.

I will not violate copyright laws with the University's technology resources. Students are responsible for understanding applicable copyright laws.

I understand that removing, relocating, damaging, altering or using resources not in their intended way without proper authorization from Information Technology is in violation of the Agreement.

I will take proper actions to respect the confidentiality of data, comply with federal and state statutes and University policies regarding access to University data and to not release such data without proper authorization. I acknowledge that data not stored according to Information Technology guidelines may be lost in the event for a disaster or system malfunction.

I understand the technology resources are the property of the University and students have no right to privacy on their accounts or equipment. Once the course of studies has been completed, my accounts will be closed after three months. If the course of study has not been completed or has been suspended, my accounts will be closed after one year.

* Disclosure of your Social Security Number on this form is requested because it is a unique identification number which is maintained for the purpose of ensuring the accuracy of account information. It will only be used by this department for the express purpose of identification within the computer network system. This private information will not be sold or shared with any individual or group of individuals.