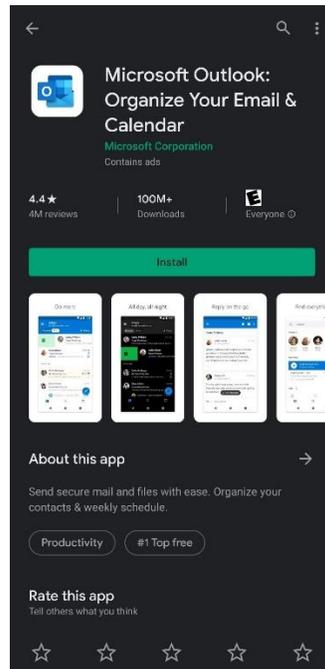


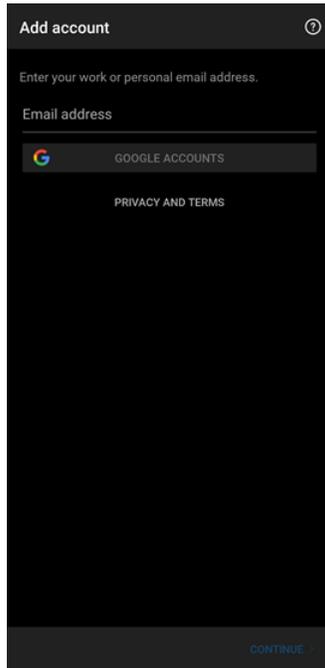
On your mobile device, go to the [Apple App Store](#) or [Google Play Store](#) and install the Microsoft Outlook app.



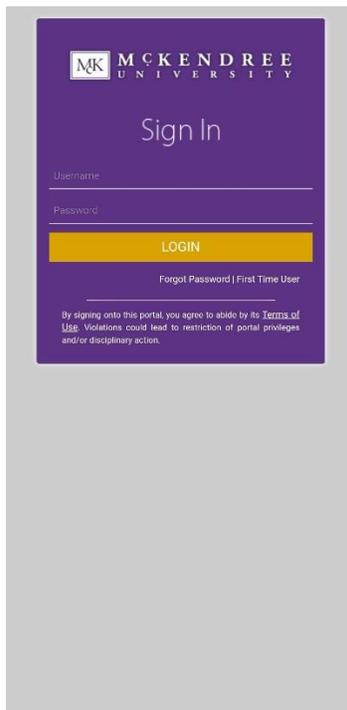
Open the Outlook app after it has been installed. Tap **Get Started**.



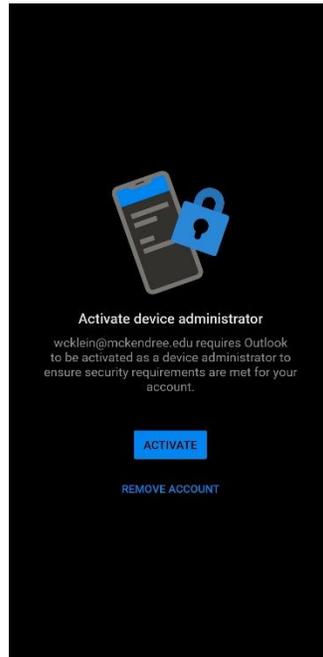
Enter your McKendree email address and then tap **Continue**.



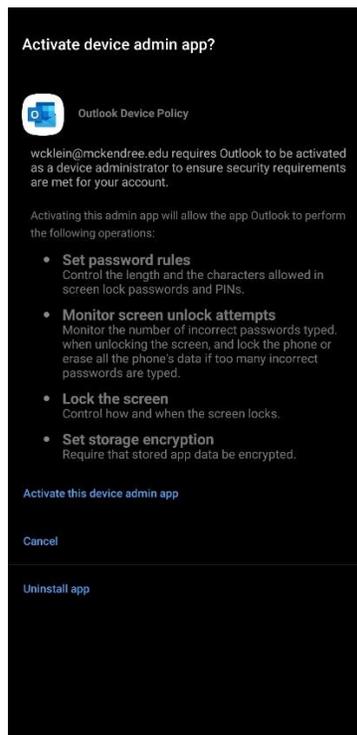
Enter your McKendree username and password.



Tap the **Activate** button.



A second screen may appear, explaining the device administrator settings. Tap the **Activate this device admin app** option.



If you have another email account to add, you may tap **Continue** to add the account. Otherwise, tap **Skip** in the bottom-left corner. Your McKendree email account has been added to the Outlook app, and your emails will begin to sync and appear in your inbox.

