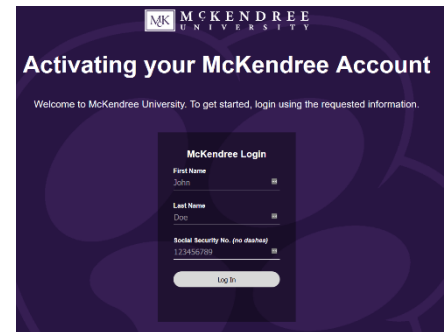


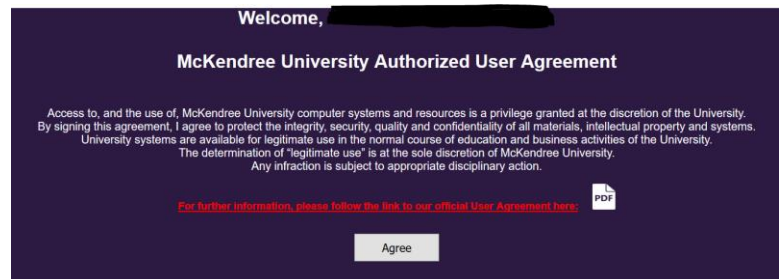
Activating your McKendree Account

- 1) Navigate to <https://activate.mckendree.edu>
- 2) Enter the following information
First Name
Last Name
Social Security Number



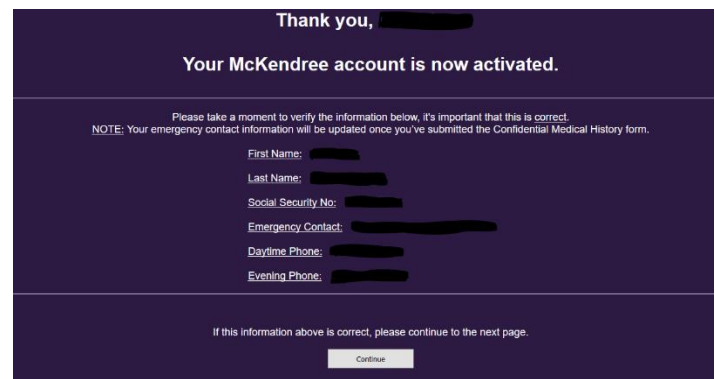
The image shows a web form titled "Activating your McKendree Account" with the McKendree University logo. Below the title is a welcome message: "Welcome to McKendree University. To get started, login using the requested information." The form contains three input fields: "First Name" with the value "John", "Last Name" with the value "Doe", and "Social Security No. (no dashes)" with the value "123456789". A "Log In" button is located at the bottom of the form.

- 3) Agree to the Authorized User Agreement when prompted.



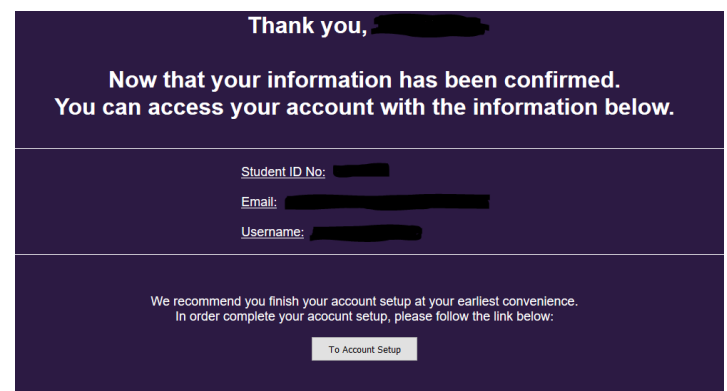
The image shows a "Welcome, [redacted]" message followed by the "McKendree University Authorized User Agreement". The agreement text states: "Access to, and the use of, McKendree University computer systems and resources is a privilege granted at the discretion of the University. By signing this agreement, I agree to protect the integrity, security, quality and confidentiality of all materials, intellectual property and systems. University systems are available for legitimate use in the normal course of education and business activities of the University. The determination of 'legitimate use' is at the sole discretion of McKendree University. Any infraction is subject to appropriate disciplinary action." A PDF icon and a link "For further information, please follow the link to our official User Agreement here:" are provided. An "Agree" button is at the bottom.

- 4) Account activation prompts display of personal information.



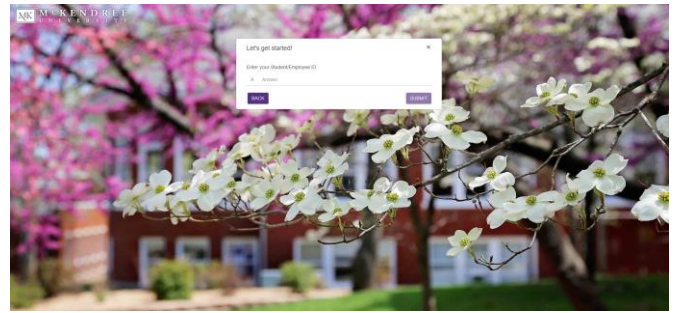
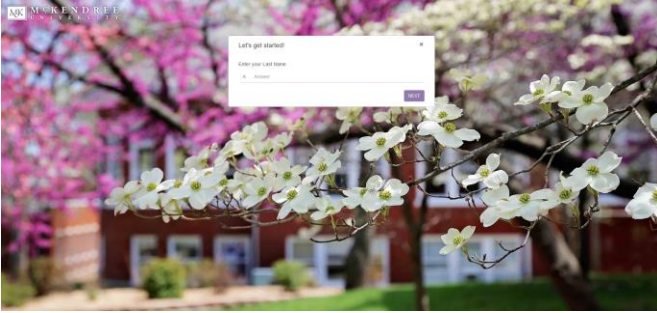
The image shows a "Thank you, [redacted]" message followed by "Your McKendree account is now activated." Below this is a note: "Please take a moment to verify the information below, it's important that this is correct. NOTE: Your emergency contact information will be updated once you've submitted the Confidential Medical History form." The form displays the following information: "First Name: [redacted]", "Last Name: [redacted]", "Social Security No.: [redacted]", "Emergency Contact: [redacted]", "Daytime Phone: [redacted]", and "Evening Phone: [redacted]". At the bottom, it says "If this information above is correct, please continue to the next page." with a "Continue" button.

- 5) After verification, account information displays with the option to continue to the First Time User (FTU) set-up. We recommend completing set-up at this time.

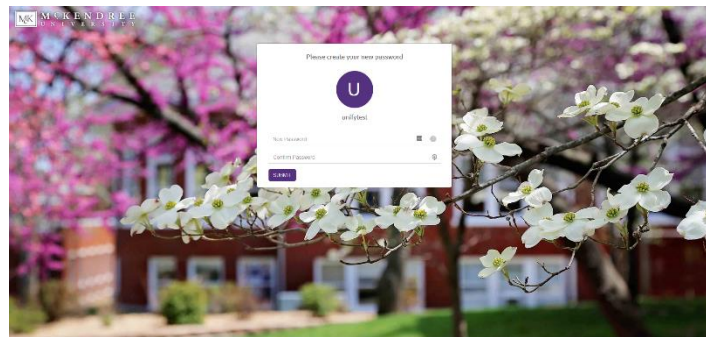


The image shows a "Thank you, [redacted]" message followed by "Now that your information has been confirmed. You can access your account with the information below." The form displays the following information: "Student ID No: [redacted]", "Email: [redacted]", and "Username: [redacted]". At the bottom, it says "We recommend you finish your account setup at your earliest convenience. In order complete your account setup, please follow the link below:" with a "To Account Setup" button.

- 6) After selecting 'To Account Set-Up', you'll be presented with the FTU setup, which requires your Last Name and Student ID number.



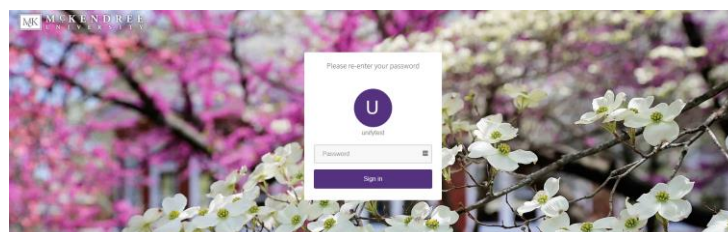
- 7) After the information has been submitted, you will be asked to create a new password.



- 8) After creating a new password, you will be directed to the MyMck Portal login.



- 9) Log into the your MyMck portal. At this time, you'll be required to re-enter your password and setup a security profile.



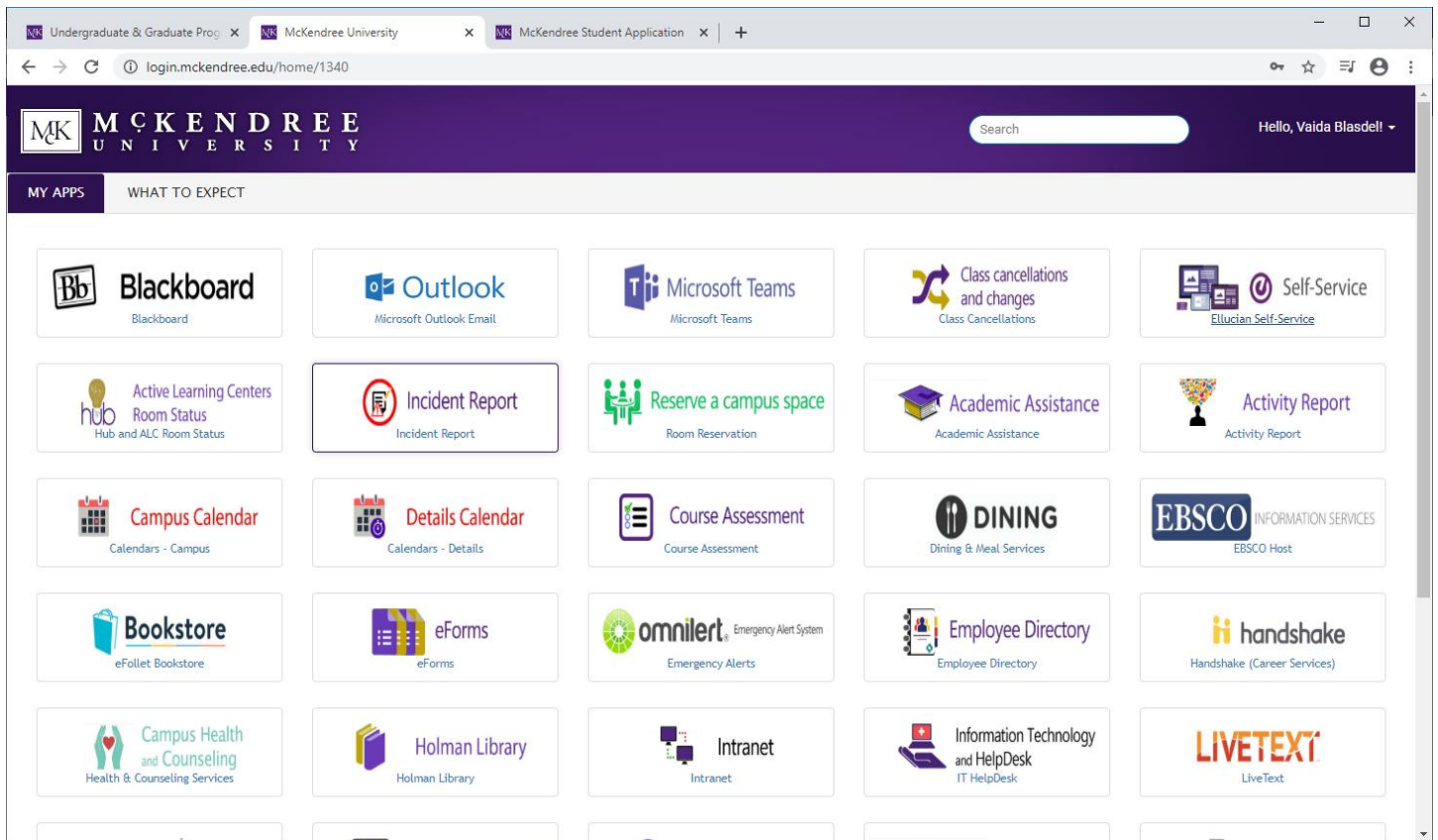
10) The security profile consists of four security questions and setting up a backup email address.

The screenshot shows the 'Account Recovery Settings' page on the McKendree University website. The header includes the McKendree University logo and a user greeting 'Hello, unitytest'. The main heading is 'Account Recovery Settings' with a 'Back to Account Security' button. Below this, a note states: 'Verification methods can be used to make sure it's really you signing in or to reach you if suspicious activity is detected in your account.'

The 'Security Questions' section is highlighted. It contains the instruction: 'Set up your security questions and answers to recover your password.' and a link for 'TIPS FOR CHOOSING A GOOD SECURITY QUESTION'. There are four question-and-answer pairs, each with a dropdown menu for the question and a text input for the answer. A 'SUBMIT' button is located at the bottom of this section.

Below the security questions is the 'Email Recovery' section, which is currently collapsed. At the bottom of the page, there are two buttons: 'Back to Account Security' and 'My Applications'.

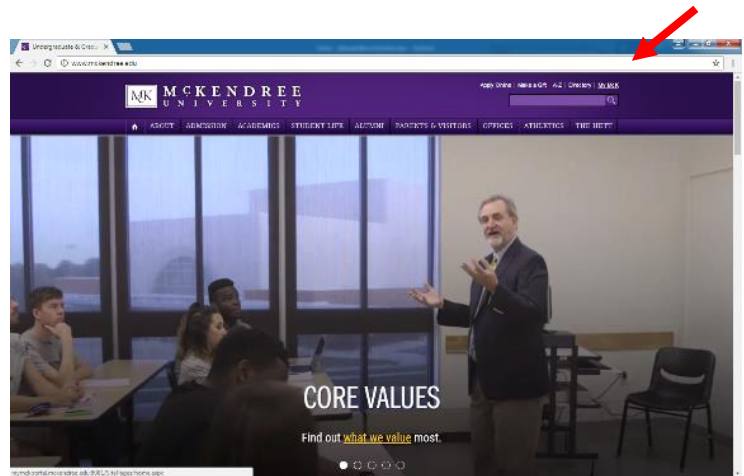
11) The account set-up is now complete. Please allow up to 24 hours for your account to update and to gain access to all McKendree services



MyMck Portal

After activating your account, you'll gain access to important tools that will help you during the college selection process and as a McKendree Bearcat.

Navigate to the McKendree homepage. Click on MyMck in the upper Left-hand corner and sign in when prompted.



You are now in your student portal.

You will get official McKendree messages after enrollment sent to your McKendree email. Click on the link for Outlook to check these messages.

You can view your Academic Plan by clicking on the widget for Self-Service.

