



McKendree School of Education appreciates your cooperation and professionalism in helping us prepare future teachers. Your role as a cooperating teacher for one of our student teachers is an integral component to the success of our program.

As a token of our appreciation, we offer compensation for your time and effort. A check for \$200.00 will be issued for supervising a student teacher for **the full 16-week semester**. (If more than one Cooperating Teacher worked with a student teacher, the amount is divided accordingly.) *To prevent any delays, please complete the information below legibly.*

Name: _____

Home Address (where check will be mailed):

Name of Student Teacher: _____

Semester:

☐ **Fall**

☐ **Spring**

Year:

☐ **2025**

☐ **2026**

☐ **2027**

☐ **2028**

Number of weeks of Supervision:

☐ **8-weeks**

☐ **16-weeks**

Did more than one cooperating teacher work with this student? If so, please list his/her name and the percentage of total contact hours per day **each of you** worked with this student, i.e. 50%, 25%.

Signature _____

A W-9 **must** accompany this document to be processed.