

Recital Audition Permission Form (revised 3/24/16)
To be turned in 4 weeks before your audition!!!

Name: _____ Contact Information(phone/email)_____

Jr. Recital___ Sr. Recital___ Other___ Instrument_____

Proposed Recital Date and Time: _____ Location:_____

Audition Date and Time: _____ Location:_____

(Your audition must take place **6 weeks** before recital)

- Please reserve the chapel, the band, or the choir rehearsal room for all auditions.
- Only seniors and percussionists may use the Hett for recitals and that location may only be secured *after* passing your audition; all other recitals occur in Bothwell Chapel.

Signature to secure audition/recital location (Harrison- chapel/Moder-band room/Ypma- choir room)

Audition jury members: your teacher, Dr. Moder, Dr. Ypma and another instructor in your area (if possible). At least three professor must be at the audition.

*(A professor's signature indicates that he/she will be at your audition **and** at your recital)*

1)_____ signature _____

2)_____ signature_____

3)_____ signature_____

4)_____ signature_____

Accompanist (if needed):

_____ signature_____

Additional musicians (if needed): (signatures please!)

PLEASE TURN OVER!

IMPORTANT CHECK LIST

Important deadlines: (If these are not adhered to, your audition or recital will be cancelled or postponed.)

- __ All music must be given to the accompanist at least **8 weeks before your audition.**

- __ Audition date: This date must be confirmed **at least 4 weeks before** your audition.
 - Everyone participating in your recital **must** be at the audition.
 - All participants must sign the form and it must be turned into Dr. Ypma 4 weeks before your audition date.

- __ Audition passed: This must occur **6 weeks** before your recital.
 - You must have your program (unedited) for your audition. All pieces and participants should be listed and vocalists must provide translations.
 - 3 copies of your music must be presented at your recital audition

- __ Send the final draft of your program to Dr. Ypma **4 weeks before** your recital.
Dr. Ypma will send it to the print shop after final editing and pick it up.

- __ If you are using the Hett for your recital (and reception), check with Doug Magnussen about the set-up 4 weeks before your recital. Also let Peter Palermo know if you are going to use the lobby for your reception. If you are going to use the chapel, please check in Chaplain Harrison regarding reception space. **All this should be done 4 weeks in advance!**

- __ Please clean up **after** your recital. Please return the music stands to their proper home and collect all the music that you've loaned out and return to the appropriate person. This may be done the next morning but should be done by the end of the day following your recital.

To indicate you have read, understood and agreed to the above directions and deadlines, please sign below.

Signature _____ Date _____

Please turn this form into Dr. Ypma.

Please keep the second copy for your records.

Please keep this copy for yourself.

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PLEASE READ THE FOLLOWING IMPORTANT INFORMATION REGARDING YOUR RECITAL:

- 1) *There should be no intermission during your recital; small breaks to move equipment, to catch your breath or take a drink of water are permissible.*
- 2) *No encores are permitted.*
- 3) ***Dress for the concert is formal***; men should wear ties and jackets, and ladies should wear dresses or very nice pants outfits. Please be sure clothing is not too tight.
- 4) *If you need water on stage, please use a glass; **no** water bottles on stage.*
- 5) *There is to be **no speaking** during or at the conclusion of the recital. Exceptions must be approved by your professor and Dr. Moder or Dr. Ypma. If you wish to acknowledge someone, it should be done at the reception.*
- 7) *If you wish to have a reception, it is your responsibility to make the necessary arrangements.*
- 8) *If you want your program recorded, **you** must make the arrangements for this.*
- 9) *Please be sure the stage area is clean and tidy the day of your concert. Check that a chair is on stage for the page turner and all other necessary music stands.*

Additional general information regarding recitals for instructors and students:

- All music majors, not just performance and music education majors, may give recitals, but all students follow the audition process.
- Students may give additional recitals other than those that are required, but must still go through the audition process.
- The literature on the recital should be standard repertoire which displays the student's ability to play music of different eras (baroque through 20th century) and/or different styles if the student is studying popular music.
- Junior recitals should be 35-40 minutes in length. **35 minutes of the music must be solo literature** on the primary instrument; instrumentalists may play with a small ensemble (jazz or quartet) an additional 5-10 minutes.
- Senior recitals should be 45-50 minutes in length; **45 minutes of the music should be solo literature**; instrumentalists may play with a small ensemble (jazz or quartet) an additional 5-10 minutes.
- Program notes are not required; only translations of songs are required. If the instructor feels it would be helpful to have some program notes, the instructor should approve them before the audition and those notes should be included with your program at your audition.

Please keep this copy for yourself.