

HOMECOMING OFFICE DECORATING

Name of Department:
Event: HOMECOMING OFFICE DECORATING FORM
Contact Person:
Phone Number:
Email:
Preferred Judging Time(s):

Faculty/Staff Decorate Your Office Contest

Rules:

1. Open to McKendree faculty and staff.
2. Show your McKendree spirit!
3. Include the Homecoming Theme: **“Pump Up the Purple”** in your decorations, or with the members of your office.
4. The competition begins on Monday, October 10. Get your office ready and promote Homecoming Week!
5. Judging will take place on Friday, October 14, between 12pm and 3pm. A representative of the office must be present in order to be judged.
6. Judging will be based on creativity, originality, and how well the department portrays their office and the Homecoming Theme.

Judging and Prizes:

1. Winners will be awarded a certificate in each of the following categories:
 - a. Most Original/creative
 - b. Best display of McKendree pride
 - c. Best Effort
 - d. Best Overall
2. The Best Overall winner will receive a bragging rights trophy and a treat from Campus Dining.
3. The winning office will be announced during halftime of the football game, so bring your staff to the game and cheer on the Bearcats.

Entry form is due by 5:00 p.m., Friday, October 1, 2016. Please email this form to: cabtraditions@mckendree.edu. It may also be faxed to 618-537-6315.

For additional information, contact the Campus Activities Office, (618) 537-6856 or campusactivities@mckendree.edu.