

Fraternity/Sorority Assessment Program

The Fraternity/Sorority Assessment Program encourages the success of the Greek community as a whole by developing and demonstrating best practices in each organization. This assessment provides valuable information about the health of the overall community, as well as individualized information about the organizations. The ultimate goal of this assessment is to improve organization strategic planning and event implementation each year. The information collected will be shared with the organization’s president, organization’s advisor, the organization’s national or international headquarters and the Office of Greek Life.

This assessment plan will be utilized at the end of each academic year and will serve as a formal recognition of an individual organization’s progress in each category by the Office of Greek Life. The plan will also help to establish a consistent way to measure the purpose, improvement, and meaning of Greek Life in the following categories:

- | | |
|---|--|
| <ul style="list-style-type: none"> Responsible Citizenship Engagement Academic Excellence Lifelong Learning | <ul style="list-style-type: none"> Organization Operations Risk Management Recruitment & Retention New Membership Alumni and Outreach |
|---|--|

To meet some benchmarks, organizations are asked to submit documentation to verify that a program took place. The format for this documentation is flexible. Organizations may choose to submit a photo, an event summary, an attendance sheet, a report written for an award submission, or another form of proof. Some questions will relate to a percentage. This percentage will be factored using the applicable roster for that semester.

This report should include a full roster of inactive and active members listed in separate categories for both the fall and the spring semesters. Any questions regarding this flexible submission format should be directed to the Office of Greek Life.

I. Responsible Citizenship		
<ul style="list-style-type: none"> Members will demonstrate the ability to engage in community service and philanthropic activities. Members will demonstrate awareness of diversity issues such as race, gender, socioeconomic class, sexual orientation and culture difference. Members will gain skills to holding their peers and themselves accountable for their actions and decisions. 		
1.1	The organization will log with all community service events attended, completed hours and the names of members that attended these events with the Lyn Huxford Center for Community Service	
1.2	The organization will list all Philanthropic events attended and the names of members that attended these events.	
1.3	The organization will list all diversity related events attended, including a brief summary of the event and the names of who attended these events.	

Fraternity/Sorority Assessment Program

1.4	The organization will log all Community Service events hosted and the names of members that attended these events with the Lyn Huxford Center for Community Service	
1.5	The organization will list total philanthropic monies donated and the organization the money was given to. 1.	
1.6	The organization will include all Philanthropic events hosted and the names of members that attended these events.	
1.7	The organization will provide a list all diversity related events hosted, including a brief summary of each event and the names of who attended these events.	
1.8	The organization will provide a description of what social justice is defined as.	
1.9	The organization will describe how their values affect their role in social Justice.	
1.10	The organization will demonstrate ways they engage their community social justice.	
1.11	The organization hosts a keynote speaker, workshop, or presentation about diversity and social justice.	
1.12	The Organization has adopted an organization, and volunteers with them on a regular basis.	
	Total Points accumulated:	

II. Engagement		
<ul style="list-style-type: none"> • Members will be actively involved in the community outside of their organization. • Members will understand the value structure and historical significance of their respective organization. 		
Brother/Sisterhood		
2.1	The organization participated in the following homecoming events. 1.	
2.2	The organization sponsored a team for the Bearcat games. The members on the team were:	
2.3	The organization had at least one brotherhood/sisterhood event per month during the academic year that was substance free and was attended by at least 50% of the members. Please provide a brief description of each brotherhood/sisterhood event.	
2.4	The organization held a values-based program for the chapter once a semester and had it pre-approved by the Director of Greek Life	
Leadership		
2.5	The organization sends representatives to national and local leadership conferences. Please list the conferences and people who attended:	
2.6	The organization had an officer transition retreat within two weeks of elections. Provide the date, time, and location.	
2.7	The organization created/reviewed a mission statement to guide the group in their actions and beliefs. That mission statement is: •	
2.8	The organizations will provide examples of ways members develop leadership within the organization.	

Fraternity/Sorority Assessment Program

2.9	The organization demonstrates how they actively encourage new members to get involved within the organization.	
2.10	Organization leaders will establish S.M.A.R.T. goals for the next executive board to achieve during the next academic year. These goals are: 1.	
2.11	The organization holds a retreat to help establish the next semester, or next year's goals and plans. Please provide the agenda of the retreat	
2.12	Officer transition within the organization is aided by the following materials and programs: 1.	
Involvement		
2.13	The organization had at least 50% of the chapter attend two non-fraternal events (i.e. club or sporting event) Please list the events, and the members who attended each. 1.	
2.14	The organization had at least 50% of the chapter attend Greek events. Please list the events, and the members who attended each. 1.	
2.15	The organization has attended the following awareness events. Please provide the event and the members who attended the event. 1.	
2.16	The organization has hosted the following awareness events. Please provide the event and the members who attended the event. 1.	
2.17	The organization has at least one member in an official leadership role with Inter Greek Council. Please provide their name and position.	
2.18	The organization has one member who is President of another Registered Student Organization or Captain of an Athletic Team. Please provide their name, the organization, and the impact that has on the Greek organization.	
	Total Points accumulated:	

III. Academic Excellence		
<ul style="list-style-type: none"> • Members will understand the importance of high academic success in the classroom. • Members will demonstrate high academic achievement through the support of their brothers and sisters. 		
3.1	The organization has provided their academic or scholarship plan.	
3.2	The organization demonstrates how they utilize the academic support systems on campus.	
3.3	No more than 5% of the organization is in-active due to the G.P.A. standard.	
3.4	No active member is below the G.P.A. standard set forth by the organization.	
3.5	The organization has achieved and maintained the average all males/females GPA for the fall semester. The organization GPA is ____.	
3.6	The organization has achieved and maintained the average all males/females GPA for the spring semester. The organization GPA is ____.	

Fraternity/Sorority Assessment Program

3.7	The organization is above the average all males/females G.P.A. for the spring semester.	
3.8	The organization has a higher minimum G.P.A than the Office of Greek Life standard for potential new members to receive a bid to join the organization	
3.9	The organization has provided documentation of the academic or scholarship plan being utilized for both semesters.	
3.10	The organization is above the average all males/females G.P.A. for the fall semester.	
3.11	The organization can explain ways they utilize their faculty or staff advisor to help with improving G.P.A. A summary of what the faculty or staff advisor did to help improve organization G.P.A. is provided below.	
3.12	The Organization has a member(s) who volunteers or works at an academic support system. Please provide their name(s) and who they volunteer or work with: 1.	
3.13	The organization hosted a keynote speaker, workshop, or presentation about improving GPA. The organization hosted the following presenter(s): 1.	
3.14	The organization connected undergrads with alumni in the same or similar field of study and established a mentoring program (supportive relationship with Alumni).	
3.15	At least 20% of the organization made the Dean's list during the fall semester. Those students are: 1.	
3.16	At least 20% of the organization made the Dean's list during the spring semester. Those students are: 1.	
3.17	At least 30% of the organization made the President's list during the fall semester. Those students are: 1.	
3.18	At least 30% of the organization made the President's list during the spring semester. Those students are:	
3.19	Organization GPA was above 3.0 for the fall semester.	
3.20	Organization GPA was above 3.0 for the spring semester.	
	Total Points accumulated:	

IV. Lifelong Learning

- Members will develop life-long relationships with their brothers and sisters based on the commitment to the values of the Greek community
- Members will develop competences in intrapersonal skills through leadership experiences and maintain good standing within their respective organization.

4.1	The organization describes how their values establish them as people with character and moral standing.	
4.2	The organization will demonstrate delegation of tasks to group members based on personal strengths.	

Fraternity/Sorority Assessment Program

4.3	The organization hosts a keynote speaker, workshop, or presentation about professional skills, self-development, or personality strengths.	
4.4	The organization can describe how their values connect with professional skills and characteristics.	
4.5	The organization attended or hosted a program or events about personal wellness. Include the date, time, location, and a brief summary.	
4.6	The organization demonstrate how they prepare members entering the job market.	
4.7	The organization's members will be familiar with business etiquette.	
4.8	The organization demonstrates educational discussions over current trending topics within society.	
4.9	The organization demonstrates how they encourage civic duties relating to the local, state and federal government	
4.10	The organization will demonstrate developing networking skills through relationships with alumni.	
4.11	All members of the organization are involved in 5 or less clubs, organizations, jobs etc...	
4.12	All Executive members of the organization are involved in 3 or less clubs, organizations, jobs etc...	
	Total Points accumulated:	

V. Organization Operations		
5.1	The organization has a weekly meeting at a standard time and in a standard location. Please provide the day of the week, time, and location. •	
5.2	Officers have a weekly Executive Board meeting at a standard time and in a standard location. Please provide the day of the week, time, and location. •	
5.3	The secretary distributes minutes from weekly organization meeting prior to the next meeting. Please provide a copy of all the minutes from organization meetings.	
5.4	On-time Dues Payment to IGC.	
5.5	The organization updated its list of officers with the office of Greek Life after each election.	
5.6	The organization will provide proof of a (all) organization related accounts with the business office.	
5.7	If the organization is required to keep off campus account: the organization will provide both the documentation requiring this account as well as evidence of all off-campus accounts.	
5.8	The organization will list all fundraisers they hosted, the exact amount raised and what the raised money went towards. 1.	
5.9	The organization has a line-item budget for each term for the NEXT academic year. Please provide a copy of the budget.	
5.10	The organization maintains a positive social media presence. Please provide the usernames for all social media accounts directly connected to the organization. 1.	

Fraternity/Sorority Assessment Program

5.11	All elected officers serve a full-year term. Please provide the term dates.	
5.12	The organization elected officers prior to Thanksgiving and installed before winter/spring semester.	
5.13	The organization has an event calendar for NEXT academic year that includes: organization meeting times, New Member Ceremony dates, Initiation Ceremony dates, philanthropy events, social events, brotherhood events, service events, Homecoming, etc. Please provide a copy of the calendar.	
5.14	Other Documents assigned by the Office of Greek Life are turned in: <ul style="list-style-type: none"> • Non-Hazing Contract • Bid and Grade release form 	
5.15	The organization has updated its roster, constitution and bylaws, and other contact information with the office of Campus Activities.	
	Total Points accumulated:	

VI. Risk Management		
6.1	The organization provides evidence of them adhering to the Risk Management Policy	
6.2	The organization had no risk management violations with the University or organization headquarters during the academic year.	
6.3	The organization has a functioning and trained Standards Board separate from the Executive Board.	
6.4	The organization provides a copy of their Risk Management Policy.	
6.5	The organization held at least one risk management workshop with an outside presenter with at least 80% of the organization attendance. Please provide a copy of the workshop's agenda and the name of the outside presenter.	
	Total Points accumulated:	

VII. Recruitment and Retention		
7.1	The organization has a "names list" at least twice the size of the active organization, with contact information and a member assigned to each potential member. Provide a copy of your names list.	
7.2	The Organization's total recruitment for the year is larger than the total number of members leaving at the end of both semesters	
7.3	Yearly retention of the organization's members is at 80% or higher, this excludes graduating members.	
7.4	The organization has an annual recruitment program/plan that may include dates, recruitment teams, events, and names list template. Please provide a copy of the program/plan for the upcoming year.	
7.5	The organization can demonstrate they follow a "365" recruitment model.	
7.6	The organization has a recruitment committee or recruitment teams. Please provide a brief description of the committee/team structure.	
7.7	The organization has an incentive program to reward individuals for contributing to the growth of the organization. Please provide a brief description of the incentive program.	

Fraternity/Sorority Assessment Program

	Total Points accumulated:	
--	---------------------------	--

VIII. New Membership		
8.1	The organization will provide their new member education plan.	
8.2	The organization will provide evidence of the new member education plan being utilized.	
8.3	Bid and Grade Release Forms turned into the office of Greek Life	
8.4	Initiation Date and location is provided to the Office of Greek Life	
8.5	Members are initiated within the timeframe described by their new member education plan.	
8.6	At least 90% of new members were initiated.	
	Total Points accumulated:	

IX. Alumni and Outreach		
9.1	The organization hosts a substance free event with another fraternity or and sorority on campus. Please provide documentation of the organization.	
9.2	The organization hosts a substance free event with a non-Fraternity/Sorority. Please provide documentation of the organization.	
9.3	Establish a working relationship with another Greek organization not on McKendree University's campus. Provide the contact information of this group.	
9.4	The organization creates and distributes an alumni newsletter to their alumni.	
9.5	The organization hosted at least one event specifically for the purpose of connecting parents/family members to the Fraternity/Sorority. Please provide a brief description of the event and the date of the event.	
	Total Points accumulated:	

Section	Total Points	Points accumulated
Responsible Citizenship	12	
Engagement	18	
Academic Excellence	20	
Lifelong Learning	12	
Organization Operations	15	
Risk Management	5	
Recruitment and Retention	7	
New Membership	6	
Alumni and Outreach	5	
Overall Total	100	