Information Technology

NEW TO MCKENDREE?
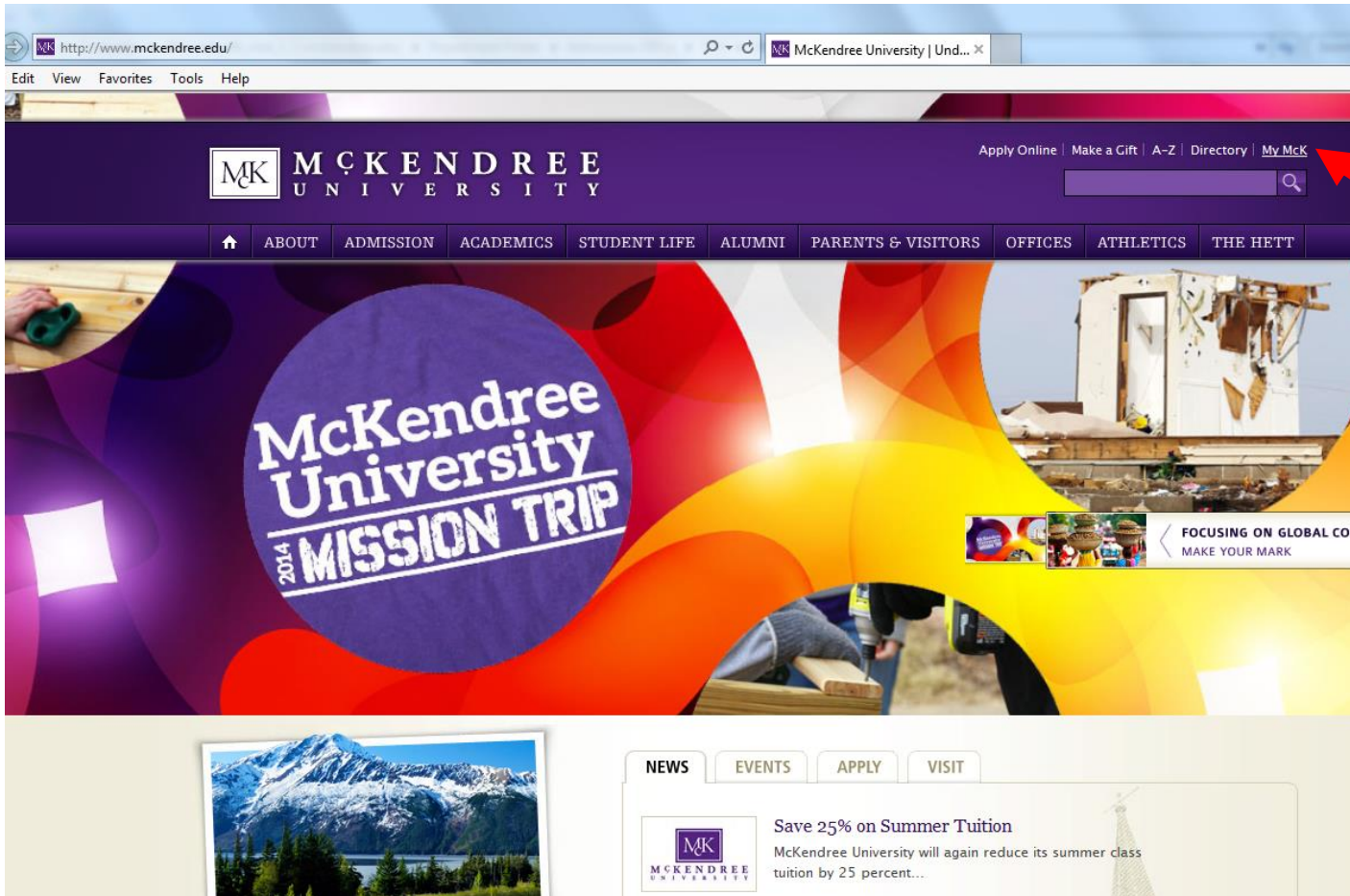
Get Started

Common questions for new students

Accept the 'Authorized User Agreement'

Change your McK password

Register your Game Console at McKendree West

Print Wirelessly

Accessing IT Support

1. Click on My McK from the McKendree University homepage

2. OR: you can go directly to the My McK landing page: mymck.mckendree.edu

3. OR: you can click on the 'Offices' link on the home page

Resources on My McK

1. Quick links to frequently used campus pages and resources

2. McKendree Email

3. Intranet

4. WebAdvisor

5. Campus Alert System

6. Blackboard

7. Others

Click on IT Support (Help Desk)

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M^cKENDREE UNIVERSITY

In order to access and manage your account, please, enter the following information:

First Name: [   ] e.g. **John**

Last Name: [   ] e.g. **Smith**

SSN (XXXXXXXXX): [   ] e.g. **123456789**

[Login]

Enable Your Account

1. Click on the link to "Accept the 'Authorized User Agreement'

2. Enter your First Name, Last Name and Social Security Number as listed on the blue slip in your FYI packet (inside the envelope)

3. Click Login

You can also refer to page 15 in your FYI program for step by step information

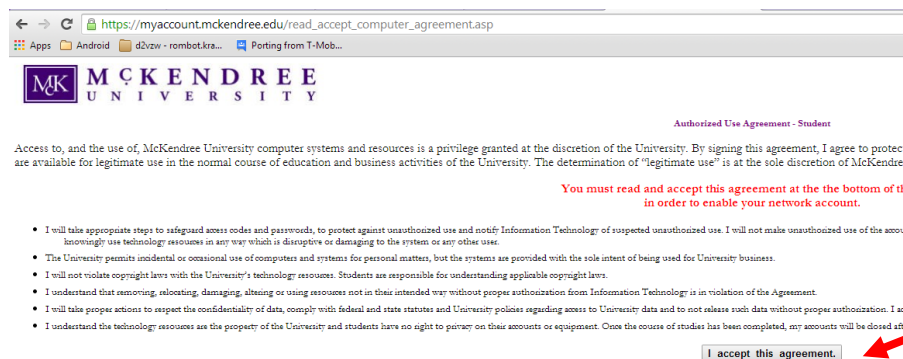# Accept the Computer Account Agreement

Click on "Read and Accept the Computer Account Agreement' under New Students

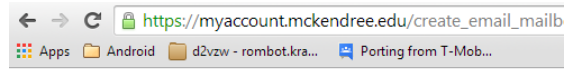Note the other important options available here:

Change Password

Unlock Account

Reset Password

Read and Click 'I Accept this Agreement'

Change Password

Once you have accepted the Agreement, you will be prompted to change your password.

Click on 'Change Password'

Refer to the blue slip from your folder for your username and temporary password.

1. The temporary password on your slip IS the old password

2. Follow the password rules

3. You CANNOT use any part of your name in your new password

Write the password down on your blue slip to reference later. You will need it to register for classes

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Your **network account** has been **enabled successfully**.

This is your network account information:

username: jlblasdel

temporary password: flxxxxx$ where

f = your **first name initial**
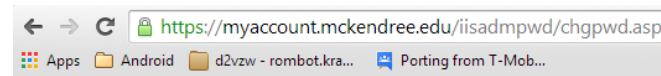l = you **last name initial**
xxxxxx = last six digits of your **SSN**
$ = **dollar sign** character

Your mailbox will be created automatically within the next two hours.

Now you must change your temporary password to a new personal one.
To change the password click here: **Change Password**.

Domain	MCK
Username	jlblasdel
Old password	
New password	
Confirm new password	

OK   Cancel   Reset

*Password Requirements

Your password needs to be at least 8 characters. It should follow the following rules:

- It must contain 3 of the following 4 criteria:

  ° English uppercase characters (letters A-Z)
  ° English lowercase characters (letters a-z)
  ° Base 10 digits (numbers 0-9)
  ° Nonalphanumeric characters (e.g. !, $, #, %, etc)

McKendree Log-In Info

While you will be prompted to change your password for security purposes, your username will always remain the same.

You will use the same log in information to access all of the student tools listed on the mymck.mckendree.edu homepage.

Log into your McKendree University email

1. Click on Email, Yammer, Calendar & More

2. Enter your username and password